REF ID: A59232

STANDARD FORM 52 PROMULGATED BY THE U.S. CIVIL SERVICE COMMISSION JANUARY ISSO-FEDEL MANUAL CHAPTER RI REQUEST FOR PERSONNEL ACTION REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse. 1. NAME (Mr.-Miss-Mrs.-One given name, instial(s), and surname) 2. DATE OF BIRTH 3. REQUEST NO. 4. DATE OF REQUEST AFSA-OOT-5 10 Oct 51 5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) 6. EFFECTIVE DATE A. PROPOSED: 7. C.S. OR OTHER LEGAL AUTHOR-ITY Appoint B. POSITION (Specify whether establish, change grade or title, etc.) B APPROVED. Establish and cancel FROM-8. POSITION TITLE AND NUMBER TO--Information and Editorial Clerk 9. SERVICE, GRADE, AND SALARY (Stenography) GS-4 (AFSA-007-4) 10. ORGANIZATIONAL DESIGNATIONS AFSA-OOT AFSA-OOT NSS, Washington, D.C. NSS. Washington, D.C. 11. HEADQUARTERS DEPARTMENTAL FIELD DEPARTMENTAL 12. FIELD OR DEPARTMENTAL A. REMARKS (Use reverse if necessary) It is requested that additional duties of an administrative nature be added to the above position, thereby raising it to the level of Administrative Assistant, GS-6, D. REQUEST APPROVED BY B. REQUESTED BY (Name and title) William F. Friedman Signature: C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Title: William F. Friedman 131/60439 13. VETERAN PREFERENCE 14 POSITION CLASSIFICATION ACTION NONE | WWIL OTHER 5-PT. 10-POINT NEW VICE LA REAL DISAB OTHER 19. DATE OF APPOINT-MENT AFFIDAVITS (ACCESSIONS ONLY) 17 APPROPRIATION 20. LEGAL RESIDENCE 15 16 SEX RACE 18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) CLAIMED PROVED FROM STATE: 21. STANDARD FORM 50 REMARKS 22. CLEARANCES INITIAL OR SIGNATURE DATE REMARKS. B. CEIL. OR POS. CONTROL C. CLASSIFICATION D. PLACEMENT OR EMPL. F. APPROVED BY

STANDA	ᇚᄣᇭ	M NO	. RA

REF ID: A5923

## Office Memorandum • United States Government

TO : Mr. Friedman

DATE: 1 Oct 51

FROM

SUBJECT: Possible proonnel for OOT

names suggested by Thr. Clark as persons possibly interested in a 65-5 or 65-6 air 00T:

Thiss Via Boughton G5-5

Thiss Piggy Edgether G5-5

This Jeanne Steiler G5-4

This. Bowen G5-4

This. Armbrewster G5-6 (as Adm. Ass't).

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U. S. CIVIL, SERVICE COMMISSION OCTOBER 1947—FEDERAL, PERSONNEL,				ı					
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